

**Expression of Interest (EOI)
For Integrators on Design, Supply,
Installation, Commissioning and Maintenance
of Closed Circuit TV Solution and
Associated Systems.**

No. CDIT/1/EOI-CCTV/001/18-19 Dated: 28.02.2018

Centre for Development of Imaging Technology (C-DIT)

Chithranjali Hills, Thiruvallam.P O, Thiruvananthapuram,
Kerala - 695 027, India
Tel. 0091-471- 2380910, 2380912 e-mail: egov@cdit.org

Invitation for Expression of Interest

Centre for Development of Imaging Technology (C-DIT) invites Expression of Interest (EOI) from Firms/ organizations for empanelling agencies as Integrators for **Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit TV Solution and associated Systems.** for various projects undertaken by C-DIT.

The EOI Document contains the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc.

Last date for submission of EOI is 07-03-2018, 05.00 PM

Envelopes may be marked to the captioned address given below mentioning "**EOI for Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit Surveillance Solution and associated Systems.**" on the top cover.

The Registrar,
Centre for Development of Imaging Technology (C-DIT),
Chithranjali Hills, Thiruvallom PO,
Thiruvananthapuram -695027

Sd/-
Registrar, C-DIT

Note: C-DIT reserves the right to cancel this request for EOI and or invite a fresh one with or without amendments, without liability or any obligation for EOI and without assigning any reason. Information provided at this stage is indicative and CDIT reserves the right to amend/ add further details in the EOI.

Centre for Development of Imaging Technology (C-DIT)

Chithranjali Hills, Thiruvallam.P O, Thiruvananthapuram,
Kerala - 695 027, India

Expression of Interest is invited for the Engagement of Firms or organizations having expertise in providing Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit TV Solution and associated Systems.

1. EOI is invited from reputed firms or organizations having expertise in providing **Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit TV Solution and associates Systems** for the projects to be undertaken by C-DIT. The objectives and technical requirements are given below:-

2. Documents to be enclosed

- a) Documentary evidence for Firm/ Company registration
- b) GST No./ registration details
- c) Copy of PAN/TIN
- d) Copy of SPD Registration
- e) Copies of work orders and work completion certificates.
- f) Copy/ details of the annual turnover of the last three financial years in similar line of business

3. Detailed scope of work is given in Annexure A.

4. Eligibility Criteria

The agency shall have enough technical expertise, experience, manpower and OEM authorization to carry out the following tasks:

- a) Design, Supply, Install, Commission and maintenance a Closed Circuit TV Solution and repair/replace the same fully or partly.
- b) Diagnose the fault and rectify the defects detected in reasonable time.
- c) Carry out the periodic (once in a month) preventive maintenance /service anywhere in Kerala.
- d) The agency shall provide hands on training to C-DIT's technical persons in design, supply, installation, commission and maintenance on Closed Circuit TV Solutions on agreeable rates.
- e) The agency should furnish documents, against proof, for involvement in minimum four similar assignments (Design, Supply, Install, Commission and maintenance a Closed Circuit TV Solution and associated systems) with

government departments/ PSUs, for the last three years, with an aggregate amount of Rs. 10 Lakhs or more. Bidder shall submit the pre-qualification criteria in the Performa in Annexure B

5. The empanelment of agencies by C-DIT will not give any right or privilege for considering any agency for the implementation of any project. The right to assign any projects to one or more agencies will be of the sole discretion of C-DIT.

6. **INSTRUCTIONS TO APPLICANTS**

(a) **General Description of the Selection Process.** C-DIT invites responses to this request only from authorized agencies. firms having proven credentials, technical expertise, credibility and with similar work handling experience will be shortlisted.

(b) Based on the evaluation of the information provided by the bidders, a short list of qualified agencies will be prepared by C-DIT. Financial proposals for various projects may be requested from these firms and on requested.

(c) This EoI is being issued with no financial commitment and C-DIT reserves the right to change or vary any part thereof at any stage. C-DIT also reserves the right to withdraw it, should it be so necessary at any stage. Interested consultants should confirm to the rules and conditions in accordance with the Kerala Store Purchase Manual.

7. **Checklist.** Please note that all the information as per the checklist below needs to be provided. Incomplete information may lead to non-evaluation/ non-selection.

SL. No	Compliance Required	Documents Required
1.	Incorporation of the company	Certificate of Incorporation
2.	Authorization of signatory	Board resolution/ Power of Attorney
3.	GST Registration and PAN Card	GST Certificate/ GST Provisional ID PAN Copy
4.	Store Purchase registration	SPD certificate for CCTV

5.	Previous Experience for each category	Work Order/ Completion Certificates for experience cited. Only Design, Supply, Installation, Commission and Maintenance work orders will be considered
6.	Format enclosed as Annexure-C	Non-Disclosure Agreement (To be provided on Company Letter head)

Sd/-
Registrar, C-DIT

SCOPE OF WORK

Objective.

The project envisages for **Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit TV Solution and associated Systems** for the projects to be undertaken and implemented by C-DIT across Kerala. The selected agencies will be responsible for the complete scope of work starting from inception to commissioning of the solution.

Broad Scope of Work.

The broad scope of work and services shall include but not limited to the following:-

- **Project Preparation Phase (Solution Conceptualization).**
 - a. **Requirement Analysis.** Analysis of the information and requirements collected from the establishment for possibility, consistency and completeness.
 - b. **Design Solution:** Based on the requirements of the department and the technical conclusion of C-DIT solution should be designed and able to re-design as per the suggestions and requirements proposed by C-DIT
 - c. **Integration and Commission:** A joint team of C-DIT and the empanelled firm will jointly implement and commission the solution
 - d. **Analysis of Existing Systems and Infrastructure.** Study of existing security systems and error analysis of systems including
 - (i) Cameras
 - (ii) NVR/ DVR
 - (iii) Monitors/ Servers
 - (iv) Air Conditioners
 - (v) UPS and Batteries

Pre- Qualification Criteria (POC)

(Please sign all pages of the completed form, including supporting documents)

1. We would like to clearly state that we qualify for this work as our firm meets all the eligibility criteria indicated by you. The details are asunder:-

Sl No	Item	Compliance (Yes/No)	Supporting Documents
1	Name of bidding Organization		
2	Type of Registration		
3	In operation for a period of at least five years as on 31st March 2017		
4	Consultant should have valid PAN and GST Registration		
5	Successfully completed, within the previous Five years, similar envisaged scope of work, in at least three projects in Design, Supply, Installation, Commissioning and Maintenance of Closed Circuit TV Solution and associated Systems in public sector undertaking /Central or State Government Organization.		

2. We understand that if the details given in support of claims made above are found to be untenable or unverifiable or both, then our bid may be rejected without any reference. We further clearly understand that C-DIT is not obliged to inform us of the reasons for rejection of our bid.

Address and Contact Nos:-

Authorized Signatory

Name, designation, Postal,
Email address and telephone no.
of the authorized signatory

ANNEXURE - C

(On Company Letter Head)

NON-DISCLOSURE AGREEMENT

It is certified that the company or any representative of the company or agents authorized by the company will not disclose any information gained by them or their representatives or agents, while interacting with the personnel of the C-DIT or any documents received by them or any study carried out by them, directly or indirectly to any company or institution or press.

Company Seal

(Authorized Signatory of Company)

Place

Date: